

COUNTY SERVICE AREA 16 ADVISORY BOARD MEETING

**Tuesday, February 26, 2013
7:00 p.m.**

**Bacich Elementary School Library
25 McAllister Ave., Kentfield, CA**

AGENDA

- 1. CALL TO ORDER**
- 2. ELECTION OF OFFICERS** (Action Item)
Recommended action: Elect a Chair, Vice-Chair and Secretary for 2013.
- 3. PUBLIC COMMENT TIME**
Open time for public expression, up to three minutes per speaker, on items not on the agenda. Items will be heard by the CSA 16 Advisory Board without return comment. Testimony regarding matters not on the agenda will not be considered part of the administrative record.
- 4. APPROVE MINUTES FOR MEETINGS HELD ON FEBRUARY 9, 2012, SEPTEMBER 13, 2012, AND OCTOBER 11, 2012** (Action Item)
Recommendation: Approve
- 5. UPDATE ON CSA 16 ACTIVITIES** (Information Item)
Park staff will provide an update on the the status of CSA 16 activites. Advisory board members will discuss current Fiscal Year 2012/2013 CSA 16 projects and maintenance activities, including the new maintenance contract and procedures.
- 6. DISCUSSION OF JANUARY 22, 2013 COMMUNITY MEETING** (Information Item)
Staff and advisory board members will discuss information from the Greenbrae Property Owner's Association January 22, 2013 community meeting.



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7. **FISCAL YEAR 2012-2013 BUDGET UPDATE AND FISCAL YEAR 2013-2014 BUDGET APPROVAL** (Action Item)
Parks staff will present an update on funding information as related to CSA 16. Advisory board members will review and approve the budget and capital projects for the next fiscal year.
Recommendation: Approve Fiscal Year 2013-2014 budget and capital projects.
8. **CSA 16 FISCAL YEAR 2012-2013 ANNUAL REPORT AND FISCAL YEAR 2013-2014 WORK PLAN** (Information Item)
Park staff will review the CSA 16 Fiscal Year 2012-2013 Annual Report and Fiscal Year 2013-2014 Work Plan submitted to the Board of Supervisors.
9. **CSA 16 ADVISORY BOARD MEMBER COMMENTS (Information Item)**
Advisory Board members may speak briefly about items of interest to the CSA 16 Advisory Board that do not appear on the agenda. No discussion or action may be taken on any items.
10. **ADJOURN**
Next meeting: Thursday, September 19, 2013