



## TWIN CITIES POLICE DEPT

250 Doherty Drive  
Larkspur, CA 94939  
[www.twincitiespolicesauthority.org](http://www.twincitiespolicesauthority.org)

Main # (415) 927-5150  
911 # (415) 924-2405

### TYPES OF CRIMES

**Theft** – Taking of another’s property

**Burglary** – Illegally entering a structure, such as a house, trailer, garage, shed, with the intent to commit a crime

**Auto Burglary** – Illegally entering a locked vehicle with the intent to commit a crime

**Theft from Vehicle** – A theft from an unlocked vehicle

**Vandalism** – Damaging another’s property with criminal intent

**Trespassing** – Being on someone else’s property without their permission

**Prowler** – Someone trespassing with intent to commit a crime

**Robbery** – Taking another person’s property by use of fear, force, or weapon

### WHAT IS SUSPICIOUS = WHAT IS OUT OF THE ORDINARY



- A stranger carrying TVs, household items from your neighbor’s house when they are not home
- Strange person(s) loitering/prowling around your neighbor’s house while the neighbor is not home
- Strange cars, vans, trucks that are driving/parked around the neighborhood with no apparent reason
- Broken windows, or open doors/windows that are not normally open
- Persons walking down the street repeatedly looking into vehicles
- Anyone not the owner removing parts of a car, such as stereo systems, batteries, license plates

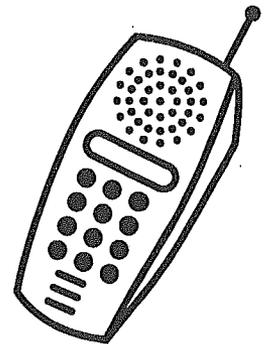
- You hear screams or sounds of distress, loud and unusual noises, explosions, or continuous dark barking from a dog who normally doesn't bark
- Solicitors who do not have a permit to solicit

### **INFORMATION TO COLLECT FOR THE POLICE**

- **Person(s)**
  - Sex, Age, Race, Height, Weight, Hair Color/length/type, Eye Color, Wearing Glasses, Facial Hair, Tattoos, Scars, Speech has Accent, Weapon Info, Clothing Info, etc...
- **Vehicles**
  - License Plate (Numb & State), Make, Model, Color, Year (Old vs New), Stickers, Dents, Scratches, Tinted Windows, Special Rims, etc...
- **Direction of Travel**
  - North, South, East, West
  - Up the Hill vs Down the Hill, or use Landmarks
- **Time Frame**
  - It is important to call the police **IMMEDIATELY**

### **REPORTING TO THE POLICE**

- Say, "**I would like to report.....**" (type of incident)
- Remember the Police will **NOT** say who called
- You can remain anonymous, but remember the Police need witnesses to determine if a crime occurred
- Provide all the information you collected



### **IMPORTANT TIPS FOR YOUR VEHICLES**

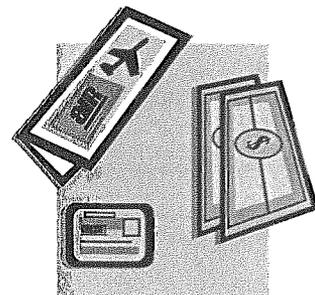
- Always lock your vehicle
- **NEVER** leave anything of value in your vehicle (Purse, Laptop, iPod, GPS, Cell Phone)
- **NEVER** leave mail in the vehicle
- Honda, Toyota, Saturn, Acura's prior to 2000 are easy to break into or steal
- **NEVER** leave house keys in your vehicle
- Don't leave garage door opener's in plain sight
- Do **NOT** leave a hide-a-key on your vehicle
- Write down your stereo's make, model, color, serial #
- If you have a detached face plate on the stereo, take it with you

## **IMPORTANT TIPS FOR YOUR HOME**

- Replace old windows if possible
- Use a wooden dowel in the track of your sliding door
- Make sure your sliding door was not installed backwards
- Provide TCPD with your latest contact information (home/cell/work)
- Leave your front porch lights on at night
- Install motion lights on the sides and back of house
- Always set your alarm (Home vs Away Mode)
- Update your alarm company with new telephone #s
- Have a locked mail box or set-up a PO Box
- Make sure you have TCPD's # in your cell phone
- Lock large doggie doors when not home
- Do **NOT** leave a hide-a-key outside your home (Knox Box?)
- Have a list of all electronics with the make, model, color, serial #s
- Cut back large bushes that conceal your home
- Do not open your door if you are not expecting anyone, or if you don't recognize the person who is knocking – When in doubt call the Police
- Only hire licensed contractors who are bonded

## **TIPS FOR GOING ON VACATION**

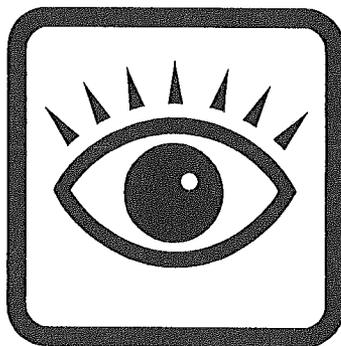
- Stop newspaper delivery
- Sign up for the TCPD vacation check
- Have the post office hold your mail
- Provide trusted neighbors with information
  - Vacation Dates
  - Phone Number in an emergency
  - Is anyone allowed to be at the house (gardener, etc)
- Close all blinds or drapes
- Set your alarm



- Make sure you reroute any package deliveries
- Store items of high value in a safe place (bolted safe)
- Use timers to turn on lights and radios to give your home a "lived" in look
- Install a web cam to monitor your house

### **CARING FOR A NEIGHBOR'S HOME**

- Put the garbage cans to their correct places
- Collect newspaper and mail **DAILY**
- Walk around the house and make sure all the doors are locked on the first day the house is vacant
- Ask if there are any timers set for lights or radios



**REMEMBER YOU CAN BE THE DIFFERENCE IN PROTECTING  
YOUR NEIGHBORHOOD**